

**HOW TO COMPLETE THE
NC-BE – UNIFORM APPLICATION FOR BUSINESS ENTITY LICENSE/REGISTRATION.**

Online application through NIPR is required**

North Carolina does not issue a licenses to Sole Proprietorships or issue lines of Authority to Business Entity licenses Per NCGS § 58-33-10(4) "Business entity" means a corporation, association, partnership, limited liability company, limited liability partnership, or other legal entity. "Business Entity" does not mean a sole proprietorship.

Use the attachment warehouse at www.nipr.com or e-mail attachments to asd@ncdoi.gov to transmit any necessary correspondence for NC-BE Uniform Application for Business Entity License/Registration. North Carolina G.S. 58-2-69(b) requires a valid e-mail address from license applicants. License applications will not be processed without a valid email address.

The NC-BE – Uniform Application for Business Entity License/Registration is used to apply for the following license types:

**Apply online at www.nipr.com and pay \$100.00 license fee. All fees are non-refundable per §58-33-125(g)

Jurisdiction and Type of License/Registration Requested –Major Lines of Authority

Legal Business Type		License/Registration Type	
C	Corporation	Y	Business Entity
P	Partnership	Y	Business Entity
LLC	Limited Liability Company	Y	Business Entity
LLP	Limited Liability Partnership	Y	Business Entity

Jurisdiction and Type of License/Registration - Limited Lines of Authority

Lines of Authority		North Carolina License Code	
CR	Car Rental Company	CR	
O	Self- Storage	O	SSL
O	Public Adjuster Business Entity	O	PAB

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License	License Type	Line of Authority	Attachments/Notes
Business Entity**	Y		<ul style="list-style-type: none"> • \$100.00 License fee • Must have at least one Designated/Responsible Licensed Producer (DRLP) that holds an active license in the state of NC. • Lines of Authority are determined by the type of license(s) held by the DRLP per §58-33-31(b)(2)
Car Rental Company**	CR	<ul style="list-style-type: none"> • Excess Liability • Accident & Health • Personal Effects • Other (must be deemed meaningful by Commissioner) 	<ul style="list-style-type: none"> • \$100.00 License fee • A certificate from the insurer that is to be named in such limited license, stating that it has satisfied itself that the named applicant is trustworthy and competent to act as its insurance agent for this limited purpose and that the insurer will appoint such applicant to act as its agent in reference to the doing of such kinds of insurance as are permitted by statute if the license is issued by the Commissioner. Such certificate shall be subscribed by an officer or managing agent of such insurer and affirmed as true under the penalties of perjury. §NCGS 58-33-17(c)(2) rental cars. • Outline of company/franchise training program • Copy of any brochure describing coverage's • No Designated/Responsible Licensed Producer required • Contact NC Agent Services Division at 919-807-6800 for instructions to have proper lines of authority issued per §NCGS 58-33-17(e)
Self- Storage **	O - SSL	<ul style="list-style-type: none"> • Personal Effects • Other (must be deemed meaningful by Commissioner) 	<ul style="list-style-type: none"> • \$100.00 License fee • A certificate from the insurer that is to be named in such limited license, stating that it has satisfied itself that the named applicant is trustworthy and competent to act as its insurance agent for this limited purpose and that the insurer will appoint such applicant to act as its agent in reference to the doing of such kinds of insurance as are permitted by statute if the license is issued by the Commissioner. Such certificate shall be subscribed by an officer or managing agent of such insurer and affirmed as true under the penalties of perjury. §NCGS 58-33-18(c)(2) self-service storage. • Outline of company/franchise training program • Copy of any brochure describing coverage's • No Designated/Responsible Licensed Producer required • Contact NC Agent Services Division at 919-807-6800 for instructions to have proper lines of authority issued per §NCGS 58-33-18(e)
Public Adjuster Business Entity**	O - PAB		<ul style="list-style-type: none"> • \$100.00 License fee • designated a licensed public adjuster with an active license in NC as responsible party for the business entity's compliance with the insurance laws and regulations of this State per §58-33A-10 • each key person of the public adjuster business entity must furnish the Commissioner a complete set of the key person's fingerprints Electronic fingerprint submission is required. Instructions and required forms are located on the Department's website www.ncdoi.com under applications and forms for insurance licensing

HOW TO COMPLETE THE NC-BE – UNIFORM APPLICATION FOR BUSINESS ENTITY LICENSE/REGISTRATION.

Examples of how to complete question number 27 or 28:

Example 1: Corporation

Jurisdiction and Type of License/Registration Requested –Major Lines of Authority																
(27) Next to each jurisdiction, check the legal business type, license/registration type(s) and line(s) of authority for which you are applying.																
Legal Business Type:	C – Corporation		P – Partnership		S – Sole Proprietorship		LLC – Limited Liability Company			LLP – Limited Liability Partnership						
License/Registration Types:	A – Agent		B – Broker		P – Producer			SLP – Surplus Lines Producer			Y – Business Entity					
Lines of Authority:	V – Variable Life/Variable Annuity			L – Life		H – Accident & Health or Sickness			P – Property		C – Casualty		PL – Personal Lines			
Jurisdiction	Legal Business Type					License/Registration Type					Lines of Authority					
	C	P	S	LLC	LLP	A	B	P	SLP	Y	V	L	H	P	C	PL
NC	X									X						

Example 2: Self- Storage

Jurisdiction and Type of License/Registration - Limited Lines of Authority																
(28) Next to each jurisdiction, check the legal business type, license/registration type(s) and line(s) of authority for which you are applying.																
Legal Business Type:	C – Corporation		P – Partnership		S – Sole Proprietorship		LLC – Limited Liability Company			LLP – Limited Liability Partnership						
License/Registration Types :	A – Agent		B – Broker		P – Producer			SLP – Surplus Lines Producer			Y – Business Entity					
Limited Lines:	Credit – Credit		CR – Car Rental		CROP – Crop			T – Travel		S – Surety		O – Other: Specify Type				
Jurisdiction	Legal Business Type					License/Registration Type					Lines of Authority					
	C	P	S	LLC	LLP	A	B	P	SLP	Y	Credit	CR	Crop	T	S	O _____
NC																SSL

Example 3: Public Adjuster Business Entity

Jurisdiction and Type of License/Registration - Limited Lines of Authority																
(28) Next to each jurisdiction, check the legal business type, license/registration type(s) and line(s) of authority for which you are applying.																
Legal Business Type:	C – Corporation		P – Partnership		S – Sole Proprietorship		LLC – Limited Liability Company			LLP – Limited Liability Partnership						
License/Registration Types :	A – Agent		B – Broker		P – Producer			SLP – Surplus Lines Producer			Y – Business Entity					
Limited Lines:	Credit – Credit		CR – Car Rental		CROP – Crop			T – Travel		S – Surety		O – Other: Specify Type				
Jurisdiction	Legal Business Type					License/Registration Type					Lines of Authority					
	C	P	S	LLC	LLP	A	B	P	SLP	Y	Credit	CR	Crop	T	S	O _____
NC																PAB